

**CITY OF SANTA CLARA**



**HISTORICAL AND LANDMARKS COMMISSION  
MEETING**

**October 4, 2007 - Thursday  
City Manager's Staff Conference Room  
1500 Warburton Avenue, Santa Clara**

**\*\*\*MINUTES\*\*\*  
7:00 P.M.**

**ITEMS FOR COUNCIL ACTION**

**NONE**

Note: Prior to the regularly scheduled meeting the annual photograph of the Commission was taken prior to the regular meeting.

- I. Call to Order  
Chairperson McKee called the meeting to order at 7:03 p.m.
- II. Roll Call  
Commissioners: Boynton, McKee, Petersen, Richards and Wilson  
Commissioners Marinshaw and Patton were excused.

Architectural Advisor Craig Mineweaser, AIA sent written comments regarding the two architectural items.

Staff Present: Judith Silva, Associate Planner/HLC Staff Liaison

Guests Present: Harvey D. Gross, Paul Becker, Fred Raia, Joe Coda, Jeff Guinta, Brian Wilson, John Joseph, Ann-Charlotte Joseph and Don Arnoldy.

- III. Requests for withdrawals and continuances without a hearing  
None
- IV. Approval of Minutes  
A. HLC Meeting Minutes of August 2, 2007  
(Note: September meeting was cancelled.)  
It was moved by Commissioner Richards, seconded by Commissioner Wilson and carried to approve the minutes of August 2, 2007 as submitted.

- V. Items on this Agenda Requiring Council Action  
The following items may be heard by the City Council upon a recommendation by the Historical and Landmarks Commission:  
None
- VI. Council and Planning Commission Actions Pertaining to the Historical and Landmarks Commission (Discussion as Needed)  
Ms. Silva reported on City Council and Planning Commission items of interest to the Historical and Landmarks Commission.
- VII. Correspondence/Announcements  
A. General Correspondence Distributed in Commission Packet  
Harvey Doug Gross addressed the Commission and distributed information he had prepared related to the Santa Clara fire Department Museum.
- VIII. Public Presentations  
There were no public presentations.
- IX. **New Business**  
A. Request for New Front Porch, Front and Rear Additions – 750 Park Court (PLN2007-06624)

Ms. Silva advised the Commission that this property was located in the Park Court Historic Subdivision. She then reviewed the staff report relating to the new front porch, front and rear additions, while noting the variance for the request would be heard by the Planning Commission on October 24, 2007. Ms. Silva noted the Commission's minutes and recommendations would be forwarded to the Planning Commission for review.

Ms. Silva then reviewed comments from Craig Mineweaser, Volunteer Architectural Advisor to the Commission.

Mr. Joseph, applicant owner, addressed those present and requested a small portion of the stucco be left around the service box.

Commissioner Richards noted the addition exceeds the 25 percent addition allowance and would disqualify this property from a future Mills Act, while noting he had a concern with the reduction in front yard setback. Ms. Joseph then stated they would like to proceed.

Motion: It was moved by Commissioner Wilson, seconded by Commissioner Boynton and carried (Commissioner Richards dissenting and Commissioners Marinshaw and Patton excused) to **recommend Planning Commission approval of the request for variance** for reduced building setbacks in conjunction with the proposed additions to the property located at 750 Park Court, subject to conditions. Ms. Silva noted this item would be heard by the Planning Commission on October 24, 2007.

- B. Request for Demolition of Existing Single Family Residence and Construction of a New Single Family Residence and Residential Accessory Unit – 386 Monroe Street (PLN2007-06336).

Ms. Silva reviewed the request and the attached historic survey. She noted both the consultant and staff found the structure to not have any remaining historical merit, while noting the structure was clad in siding, the windows had all been replaced with the exception of one set on the northside of the structure, as well as the inside had been gutted of any historical fabric. Plans were then reviewed of the proposed two story residence with a detached two-car garage and residential accessory structure. Ms. Silva noted the applicants had made changes to their previous proposal at staff's request and were supporting the proposal, subject to conditions.

Jeff Guinta, building designer representing the owner, then addressed the Commission. Mr. Guinta distributed photographs of a similar structure recently constructed on Jackson Street and shared a street study he had done of the block which showed various reductions in front yard setbacks. He then presenting a slight change and sample siding for the Commission's review.

Motion: It was moved by Commissioner Richards, seconded by Commissioner Petersen and carried (Commissioners Marinshaw and Patton excused) to recommend approval of the request for demolition of the existing single family structure and the construction of a new single family residence and residential accessory unit, subject to conditions. Ms. Silva then noted this request would be reviewed by the Architectural Committee on October 17, 2007.

- X. Old Business, Referrals and Continued Items  
A. Mills Act Criteria – Exterior and Interior Changes, Additions, Inspections and other (summaries of previous discussions).

Commissioner Petersen brought up lack of maintenance at the Lick Mansion. In response to the Commission's concerns, staff reviewed the ongoing challenge of getting the property owner to take care of the historic mansion and grainery.

- XI. Commissioner/Committee Reports  
A. Santa Clara Arts and Historic Consortium (McKee)  
[Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]  
Chairperson McKee stated he had attended the meeting and various housekeeping items were discussed, as well as a new data base.  
  
B. Historic Preservation Society of Santa Clara (~~Richards~~/Marinshaw ~~alternate~~)  
[Second Friday of each month at 10:00 a.m.- Harris Lass Preserve]  
Commissioner Richards asked to be removed as Commission liaison to HPS and noted that the minutes stated a new screen door was needed on the kitchen porch and that the door should be repaired, not replaced.  
  
C. Old Quad Residents Association (Richards/McKee alternate)

Commissioner Richards reported five properties were included in the Santa Clara Historic Home Tour: Franck Mansion & Carriage House, Santa Clara Railroad Depot and Interlocking Control tower, Margaret Miller House, Anton Doll House and the Robert Ranfall House.

D. Neighborhood University Relations (Petersen)  
There was no report.

E. Architectural Committee (Marinshaw/Patton)  
There was no report.

F. Agnews Historic Cemetery Museum Committee (Wilson and Patton)  
Commissioner Wilson shared photographs of the soon-to-be museum and reported it was coming together quite nicely.

G. BART Committee (Marinshaw)  
Commissioner Petersen stated there would be a meeting on October 18 and was still concerned with traffic and parking issues and their impact on the Old Quad and surrounding neighborhoods.

XII. Items Considered, Time Permitting

XIII. A. Commission Budget for 2007-08

XIV. Pending Agenda Items (notice of upcoming agenda items only- No discussion)  
A. Commissioner Training  
B. Further updates on Harris-Lass Preserve  
C. BART Station Design Workshop Notice

XV. Adjournment  
There being no further business, the meeting was adjourned at 7:58\_ p.m.

Respectfully submitted:

Approved:

Judith Silva  
Associate Planner/HLC Staff Liaison

Gloria Sciara, AICP  
Development Review Officer

I:\PLANNING\2007\HLC 2007\1004\minutes hlc 1004.doc